

**NEW BOSTON SCHOOL DISTRICT**  
New Boston, New Hampshire 03070  
**NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING**  
Wednesday, November 1, 2017 - 6:30 PM  
New Boston Central School Library  
15 Central School Road, New Boston, NH 03070

**PRESENT**

**SCHOOL BOARD**

Wendy Lambert  
Bill Schmidt  
Glen Dickey  
Kary Jencks  
Fred Hayes

**ADMINISTRATORS**

Brian Balke, Superintendent  
  
Tori Underwood, Principal  
Tim Stokes, Assistant Principal  
Ray Labore, Business Administrator  
Jenn Gilliland, Special Education Facilitator

**OPENING**

**CALL TO ORDER**

Wendy Lambert called the meeting to order at 6:30PM with the Pledge of Allegiance.

**CORRESPONDENCE**

None.

**PUBLIC COMMENT**

None.

**BUSINESS OPERATIONS/FINANCIALS**

**MANIFEST AND VOUCHERS**

Glen has not had a chance to review the October 25, 2017 or November 1, 2017 Manifest. Ray reviewed the November 1, 2017 Manifest Summary sheet. Payroll related items included one payroll and totaled \$166,961.18 (71%). There were no Special Education items. General Expenses included recoat of the NBCS gym floor at 2,079, \$1,665.65 for the annual June year-end bbq for students and volunteers, and \$44,629.60 for the SAU November Assessment and totaled \$57,694.56 (24%). *Glen Dickey moved to conditionally approve the November 1, 2017 manifest in the amount of \$236,737.53 pending his review. Fred Hayes seconded the motion. The motion carried. (5-0)*

**REPORTS**

**PRINCIPAL'S REPORT**

Tori Underwood reported the following:

- Sunday night she, the Fire Chief, Police Chief and Road Agent got a notice from Brian of a conference call about the expected troubles and response to expected high winds that night. There was great planning for this event. New Boston was 76% without power as a result of the storm but NBCS had power so school was held after a two-hour delay and students were able to have access to working bathrooms and lunch. Most parents and students were happy with the decision to hold school, some were not. Brian noted it was a tricky decision. He was up early Monday morning to review information of road closures and the expected rate of road cleanup. The Board and Administrators considered writing an article for a

winter issue of the New Boston Beacon about the process of making these decisions. The Board thanked Brian for making this decision. The Fire Department did a great job keeping the Administration informed during that day. The Road Agent is also very responsive anytime Administrators reach out to him.

- Yesterday was Halloween and the annual schoolwide Halloween parade.
- Today the Police and Fire Chiefs held a professional development day for the staff about lockdown procedures. An evacuation drill will be scheduled in December.
- Artist In Residence Mark Ragonese is visiting soon to prepare to build structures on the playground with third graders to be unveiled November 9.
- Northpoint Roofing reviewed the leaks found in the library and thought it could be due to the way the handler is attached to the roof. Facilities Director Randy Loring sealed some areas and it will be monitored.

### **SUPERINTENDENT'S REPORT**

Brian Balke gave the Superintendent's report:

- The next SAU Board meeting will be December 12 or 13 at 7:30 PM at NBCS.
- Administrators and GHS staff are sorry to hear GHS teacher Betsy Lake passed away Sunday after a long, difficult cancer battle.

### **GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS**

#### **POLICY REVIEW COMMITTEE REPORT (11-13-17 @ 5:30 PM @ SAU 2<sup>ND</sup> FLOOR CONFERENCE ROOM )**

Fred reported the Committee discussed the athletic policy and coach's handbook at its recent meeting.

#### **C&E COMMITTEE REPORT (NEXT MEETING 11-13-17 @ 7:00 PM @ SAU 2<sup>ND</sup> FLOOR CONFERENCE ROOM)**

#### **NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 11-15-17 @ 5:00 PM @ NBCS)**

### **OLD BUSINESS**

#### **ENERGY AUDIT RFQ**

Brian reported if this document were approved tonight, it would be published Friday. The Hollis School District just completed this exact process and had a good experience with a vendor who may submit to New Boston's request. *Bill Schmidt moved to approve the Request For Qualifications for Energy Performance Contracting Services. Fred Hayes seconded the motion. The motion carried. (5-0)*

### **NEW BUSINESS**

#### **PROPOSED 2018-2019 BUDGET REVIEW**

The Board reviewed the budget detail as follows:

- The total increase for NBCS only is \$8,800 (.06%).
- The GHS and MVMS portions of the budget are tuition based. There is a 2.6% increase for GHS and a 2.3% increase for MVMS. The Goffstown tax rate changed for 2017 but tuitions stayed the same. The Goffstown School Board is meeting tomorrow night to discuss using Goffstown School District's 2.5% CRF to decrease the tax rate, pending DRA approval. The Goffstown School Board will meet at 6:00 PM and the Goffstown Selectmen will meet at 7:00 PM tomorrow. A press release went out regarding this issue. An emergency Goffstown School Board meeting was held Monday night. NBSD's numbers may decrease but hopefully the curriculum will not be affected. Some information was presented on GTV. The Goffstown budget committee meetings begin next week.
- Health Insurance had a smaller increase than expected.
- The Business Office will confirm the health and Dental Insurance, Non-Teacher Retirement, Media Services Paraprofessional salary, and the number of paraprofessionals at MVMS amounts for these budget lines.

- Some items were moved to other lines to get a true picture of NBCS, MVMS and GHS spending. These included Professional Instruction Services and other Instruction Services.
- Software increased as NBCS is changing to Powerschool School Messenger from Code Ed. Powerschool costs a little more for a much better system.
- Regular Ed Transportation: MVMS and GHS buses have been running combined due to a driver shortage. They are using 10 instead of the budgeted 11 buses. The District should be getting a credit for this year. Ray will follow up with Goffstown Truck Center. Eleven buses are budgeted for next year.
- Substitutes: It is difficult throughout the region to find substitutes. Last year the District considered increasing this line. The Board asked the Administrators to research what is done in surrounding towns. Brian will ask Human Resources Director Kate Magrath to analyze this line. A change may help NBSD hire substitutes. The stipend for school substitutes will be removed. NBCS has a new app to schedule substitutes and it seems to be helpful and attracting substitutes.
- New interior door locks are in the budget again. Tori noted she met with the Fire Inspector and Fire Chief this morning to review fire codes and they hope this will be resolved soon.
- Administrative Voice Communication and Administrative Data Communication lines decreased due to dark fiber installed over the summer.
- The SAU is working with the Emergency Management Director to update costs to replace the school generator as discussed at the October 25 Board meeting. Three options are being considered. This may be presented as a Warrant Article in 2018. Wendy will discuss this matter with the Selectmen at their meeting Monday.
- The Board complimented the Administrators for their good work on the budget.
- Ray will bring three more budget related items to the next Board meeting including one-time expenditures, revenue, default budget, grants and the food service budget status.

#### **OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING**

- Brian will bring the NBSB school calendar input to the Goffstown School Board with a handout before the December SAU Board meeting.
- The Board asked when Goffstown is having its next reval.

#### **PUBLIC COMMENT**

None.

#### **NON-PUBLIC SESSION RSA 91-A: 311**

None.

#### **ADJOURNMENT**

*Glen Dickey moved to adjourn the public meeting at 8:32pm. Bill Schmidt seconded the motion. The motion carried (5-0). Meeting Adjourned.*

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,  
Maralyn Segien