

**NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070**

**NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, June 7, 2017 - 6:30 PM**

**New Boston Central School Library
15 Central School Road, New Boston, NH 03070**

PRESENT

SCHOOL BOARD

Wendy Lambert
Kary Jencks
Glen Dickey
Fred Hayes
Bill Schmidt (6:37)

ADMINISTRATORS

Brian Balke, Superintendent
MaryClaire Barry, Assistant Superintendent
Tori Underwood, Principal
Ray Labore, Business Administrator

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

APPROVAL OF MAY 24, 2017 SCHOOL BOARD MEETING MINUTES

Glen Dickey moved to approve the May 24, 2017 School Board meeting minutes as written. Fred Hayes seconded the motion. The Board then reviewed the May 24, 2017 School Board meeting minutes and made the following changes:

Footer needs to be corrected throughout.

Page 2, under Principal's Report, third bullet, change "MMS" to "MVMS"

Page 4, under NBSSA Intent To Negotiate, last line, change "was" to "will be"

Page 4, under Notification Teacher Nomination, fourth line, change "Barr" to "Barry"

Page 4, under Other Business, second bullet, change "contact" to "contract"

Glen Dickey moved to approve the May 24, 2017 School Board meeting minutes as amended. Fred Hayes seconded the motion. The motion carried (4-0 Bill Schmidt absent)

CORRESPONDENCE

Brian noted there is no Correspondence tonight. The Board reviewed the student teacher representatives from the last Goffstown Board meeting.

PUBLIC COMMENT

None.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

Glen has not yet reviewed the Manifest. Ray reviewed the Manifest Summary sheet. Payroll related items included one payroll and totaled \$169,838.21 (50%). Special Education items totaled \$108,852.57 (32%). This included \$106,647.57 for first semester Special Education transportation charges from Safeway. The SAU Bus Coordinator arranges runs with Goffstown and New Boston students to maximize savings for both districts. New Boston does not pay for its own fleet of Special Education buses, it purchases seats from Goffstown. A reserve

will be created for the June transportation charges, as this amount probably will not be finalized by July 1. This line is approximately \$57,000 overbudget. General Expenses totaled \$53,528.47 (16%). This included May Regular Education transportation. New Boston shared a bus with Goffstown for a short time and there will be a small savings to New Boston from this. Tuition reimbursement was also included. The Board is very proud of NBCS teachers continuing their education and using this benefit. Media Generalist Mindi Charles and Second Grade Teacher Cori Gallegos completed their Masters Degrees this year. The Board congratulated them. *Glen Dickey moved to conditionally approve the June 7, 2017 manifest in the amount of \$340,323.71 pending his review. Fred Hayes seconded the motion. The motion carried. (5-0)*

UNRESERVED FUND BALANCE

The Board reviewed the updated projected unreserved fund balance with a handout. Ray reported the balance is currently \$386,073 after deposit to the Building and Renovation fund of \$100,000 now that Article 3 passed, road repair \$52,500 for drainage close to the pavement, \$56,000 set aside for the Fiber and Telephone projects (expected to cost \$32,750 after ERATE reimbursement for the network portion of the project only), and the previously promised tax relief to the town of \$150,000.

Ray noted overcollection of revenues is not eligible for spending and has to be returned for tax relief. The Board reviewed a handout outlining use of the unreserved fund balance as follows:

- Consider a deposit to the 2.5% contingency fund. This fund can only be used for emergency expenditures approved by the NH Department of Education or for tax relief.
- Roof project presented at the May 24, 2017 Board meeting. The total contracted bid price is \$282,250. The board considered funding this project with funds from the Building and Renovation CRF (current balance \$234,537) and the unreserved fund balance. The payment procedure needs to be planned. The Board and Administrators would be uncomfortable if the CRF balance was below \$100,000, as this fund could be needed at any time for an emergency need.
- Other projects such as playground drainage, playground rebuild and a steel storage building. Playground drainage is a priority to the Board; playground rebuild may be a PTA project. Facilities Director Randy Loring has established a building envelope project schedule to be done this summer but there are other needs not included in that list such as windows, doors and a heating system.
- Tax relief. Tax relief from the unreserved fund balance is expected to be considerably less than last year due to the thirty additional tutioned students to Goffstown that have moved into New Boston since the 2016-2017 budget was finalized.

The Board will consider these suggestions and discuss at the June 21, 2017 Board meeting.

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- There are nine days left to the school year.
- Kindergarten field Day is Friday.
- The Third Grade whale watch trip is scheduled for Friday but may be postponed due to forecasted rough seas.
- Second Grade will go to Squam Lake and sixth grade will go to MVMS step up day June 12.
- Field Day and School BBQ are June 13.
- Readiness and first grade students will go to Odiorne Point June 15.
- Sixth Grade promotion is June 16. Wendy will speak.
- Sixth Graders will go to the Friendly Beaver Campground and their last day of school will be June 19.
- Middle Schoolers are expected to receive their team assignments earlier this year than other years. Tori will ask the MVMS Principal if New Boston students will get their team assignments at the same time as Goffstown students.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- Baccalaureate is June 11 at 7:00 PM at the GHS Theater.
- June 15 is the GHS graduation and BBQ. The Board is invited to help at the BBQ.
- A GHS drainage project kickoff meeting was held last week. The project has now begun.
- An e-mail was received today from Senator Lou D'Allesandro about anticipated kindergarten aid. New Boston is not expected to receive any state aid if it begins full day kindergarten. New Boston and Goffstown will not be a beneficiary of funding in this proposed program. Full day kindergarten will not be mandatory with the new legislation. New Boston will not have to establish full day kindergarten but will have to pay state taxes toward this legislation.
- Athletic playoffs are going on this week. GHS teams are doing very well. New Boston athletes are on many of these teams.
- GHS Academic Awards Night is tomorrow.
- The Athletic Banquet took place last week where many New Boston athletes received awards.
- The MVMS Eighth Grade Dinner took place and it was a great evening.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

C&E COMMITTEE REPORT

Kary reported there is no meeting until September.

POLICY REVIEW COMMITTEE REPORT (6-12-17 @ 5:00 PM @ SAU)

Fred reported the Committee has not met.

NEW BOSTON POLICY REVIEW COMMITTEE REPORT

Fred reported the Committee met tonight. The Board is asked to read policies submitted for 1st Read before the 1st Read meeting to avoid delaying policy approval. The Board asked SAU Administrative Assistant Denise Morin to send 1st Read policies to the Board one week before the meeting to allow time for the Board to review before the meeting.

IJOC Volunteers: The Board will discuss this policy at its next meeting as a 1st Read and plans to have the policy in place by the first day of school in September.

Policy AD Educational Philosophy Statement of New Boston School District: The Committee will continue to review if this policy is needed or if the name should be changed.

Tobacco Policy: The Board's questions were answered. This will be brought for 2nd read at the next meeting.

OLD BUSINESS

BOARD RETREAT DISCUSSION/PREPARATION

Board Agenda And Goals

The Board decided the Retreat Meeting will immediately follow the Board meeting June 21.

2ND READ POLICY AND REGULATION

GBCD Criminal Records Check and GBCD-R Technical Assistant Advisory: *Fred Hayes moved to approve GBCD Criminal Records Check and GBCD-R Technical Assistant Advisory as amended. Glen Dickey seconded the motion. The motion carried (5-0)*

NEW BUSINESS

2017-2018 NBSB MEETING SCHEDULE

The Board reviewed and revised the 2017-2018 Board meeting schedule.

LUNCH PRICE DISCUSSION

Ray reviewed this with a handout as follows:

- NBCS Kitchen Manager Sarah Prothero is doing a great job and is expected to have approximately \$3,800 surplus in the lunch services account this year, compared to a \$3,800 deficit last year.

- Student debt is expected to be \$500 this year. This will be a transfer to the lunch services account from the general fund.
- Free and Reduced Lunch enrollment increased by five students this year. The Board was concerned more students may qualify. Tori will announce its availability in the Thursday Notice, on the website, etc.
- The per plate cost decreased this year as a result of Sarah's work joining purchasing groups and participating in government offerings. This cost includes food only, not labor.
- The number of lunches served increased this year.
- The District has to increase the cost of lunch by ten cents per plate for the 2017-2018 school year to satisfy the requirements of the Healthy Hungry Kids Act of 2010. All Goffstown schools also have to increase. The Districts have increased lunch prices by ten cents each year for three years. The federal government is considering reducing the restrictions from this Act. The New Boston School District received approximately \$23,000 from the federal government by complying with the Act and compliance helps the District earn a REAP federal grant.
- ***Bill Schmidt moved to increase the paid lunch equity adjustment by 10 cents from \$2.75 to \$2.85 in order to comply with the Healthy Hungry Kids Act of 2010. Glen Dickey seconded the motion. The motion carried (5-0)***

INCOMING KINDERGARTEN, READINESS AND FIRST GRADE NUMBERS

Tori reported 37 students are currently registered for Kindergarten in 2017-2018 and more are expected to register. Three sections of Kindergarten are anticipated for the 2017-2018 school year. There were 58 Kindergarten students in four sections in the 2016-2017 school year.

There are 94 students currently registered for Readiness and First Grade in 2017-2018 with three additional inquiries so far. Readiness screenings are complete with sixteen students recommended for Readiness and nine borderline students. Letters were sent to parents and meetings scheduled.

There are no other grade levels with class size concerns so far. So far, three sections of second grade are anticipated for the 2017-2018 school year.

Enrollment will be updated at the next Board meeting.

The only teacher changes for the 2017-2018 school year are Cindy Blythe will teach First Grade and Kathy Marchesseault will teach Kindergarten. They are both excited about the change.

SCHOOL STAFFING

Notification: Melinda Charles had a track change to Masters, as she is now a Media Generalist with Technology Integration. The Board congratulated her.

Teacher Nomination:

Tori reported the Administration recommends Morgan Baines for the open Physical Education Teacher position. She is one year out of college, young with a great skillset and a PE background. She is excited to meet the community. The team is excited for how she will round out the integrated arts program. She will meet with retiring Physical Education Teacher Jackie Moulton to prepare. Jackie prepared a historical binder with information on her activities that students enjoy. ***Glen Dickey moved to accept Morgan Baines as NBCS Physical Education Teacher. Bill Schmidt seconded the motion. The motion carried. (5-0)***

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

The Union Leader recently published an article about new requirements for school nurses. NBCS Nurse Judith Limondin has the required Bachelor's Degree but is also grandfathered. She is a great asset to NBCS.

PUBLIC COMMENT

David Litwinovich of Beard Road was present and reported that Building Inspector Ed Hunter met with the Selectmen June 5 where he updated that eighteen new home permits have been issued this year with a total of thirty expected.

NON-PUBLIC SESSION RSA 91-A: 311(c)

Wendy Lambert made a motion to go into nonpublic session at 7:50pm under RSA 91-A:3II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any applicant for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Glen Dickey seconded the motion. The Chair took an individual voice poll from all board members present. Vote: 5-0-0 – All in Favor – Motion Passes.

Glen Dickey moved to come out of non-public session at 8:05pm, seconded by Bill Schmidt. The Chair took an individual voice poll from all board members. Vote: 5-0-0 – All in Favor – Motion Passes.

Glen Dickey made a motion to seal the non-public minutes for five years, seconded by Fred Hayes. Vote: 5-0-0 - All in favor – Motion passes.

ADJOURNMENT

Glen Dickey moved to adjourn the public meeting at 8:10pm. Bill Schmidt seconded the motion. The motion carried (5-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien

Non-Public Minutes submitted,
Wendy Lambert