

**NEW BOSTON SCHOOL DISTRICT
New Boston, New Hampshire 03070**

**NEW BOSTON SCHOOL DISTRICT SCHOOL BOARD MEETING
Wednesday, February 22, 2017 - 6:30 PM**

**New Boston Central School Library
15 Central School Road, New Boston, NH 03070**

PRESENT

SCHOOL BOARD

Wendy Lambert
Kary Jencks
Glen Dickey
Fred Hayes
Bill Schmidt

ADMINISTRATORS

Brian Balke, Superintendent
MaryClaire Barry, Assistant Superintendent
Ray Labore, Business Administrator
Tori Underwood, Principal
Randy Loring, Facilities Director

OPENING

CALL TO ORDER

Wendy Lambert called the meeting to order at 6:30 PM with the Pledge of Allegiance.

APPROVAL OF FEBRUARY 10, 2017 DELIBERATIVE SESSION MINUTES

Glen Dickey moved to approve the February 10, 2017 School Board meeting minutes as written. Fred Hayes seconded the motion. The Board then reviewed the February 10, 2017 Deliberative Session minutes and made the following changes:

Page 1, fifth paragraph, “his service over 21 years” to “over 21 years of service” after “for”

Page 5, fifth paragraph, add “there is no danger” before “and”

Glen Dickey moved to approve the February 10, 2017 Deliberative Session minutes as amended. Fred Hayes seconded the motion. The motion carried (4-0-1 Bill Schmidt abstained)

APPROVAL OF FEBRUARY 10, 2017 SCHOOL BOARD MEETING MINUTES

Glen Dickey moved to approve the February 10, 2017 School Board meeting minutes as written. Kary Jencks seconded the motion. The Board then reviewed the January 25, 2017 School Board meeting minutes and made the following changes:

Page 3, under Superintendent’s Report, second bullet, change “Mackie” to “Mackey”

Page 3, under Superintendent’s Report, third bullet, change “disable” to “disabled”

Page 3, under Deliberative Session Debriefing, fifth line, change “year” to “years”

Glen Dickey moved to approve the February 11, 2017 School Board meeting minutes as amended. Kary Jencks seconded the motion. The motion carried (4-0-1 Bill Schmidt abstained)

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

RECOGNIZING SPELLING AND GEOGRAPHY BEE WINNERS

The Board will recognize the Spelling and Geography Bee winners at their next meeting.

BUSINESS OPERATIONS/FINANCIALS

MANIFEST AND VOUCHERS

The Board conditionally approved the January 25, 2017 manifest at that meeting. Glen has now reviewed the manifest and it is ready for final approval. *Glen Dickey moved to approve the January 25, 2017 manifest in the amount of \$196,433.45. Fred Hayes seconded the motion. The motion carried. (5-0)*

The Board reviewed the February 22, 2017 Manifest Summary sheet noting the last transfer was moved from the District Citizens Bank account to the new TD Bank account. This change will earn a few thousand in additional interest and decrease fees each year for this account. *Glen Dickey moved to approve the February 22, 2017 manifest in the amount of \$458,490.14. Kary Jencks seconded the motion. The motion carried. (5-0)*

REPORTS

PRINCIPAL'S REPORT

Tori Underwood reported the following:

- The DARE program started a week ago. Officer Case is working with the sixth graders this year.
- NEAP testing was completed Monday with fourth graders. The NEAP team complimented the students. The students worked very hard.
- Tomorrow is the Read A Thon.
- Vacation starts in a couple days.

SUPERINTENDENT'S REPORT

Brian Balke gave the Superintendent's report:

- Smarter Balanced Assessments begin in March.
- Tori, Tim, Special Education Facilitator Jenn Gilliland and the fire and police chiefs participated in a simulated activity for the Goffstown reunification program and emergency response protocol.
- Randy, Ray and Brian are getting bids for the high school drainage project.
- The Addams Family is showing at the GHS Theatre this weekend.

GOFFSTOWN SCHOOL BOARD SUB-COMMITTEE REPORTS

C&E COMMITTEE REPORT (NEXT MEETING 3-13-17 @ 7:00 PM @ SAU)

Kary reported the Committee reviewed student handbooks at their meeting Monday.

POLICY REVIEW COMMITTEE REPORT (3-13-17 @ 6:00 PM @ SAU)

Fred reported the Committee is meeting tomorrow night.

NEW BOSTON POLICY REVIEW COMMITTEE REPORT (NEXT MEETING 2-22-17 @ 5:30 PM @ NBCS LIBRARY)

Fred reported the Committee met this evening and will bring policies to the Board at the next meeting.

Fred reported the SAU Policy work-study group met to address the superintendent evaluation policy and forms. They will bring it to the SAU Board meeting.

OLD BUSINESS

UPDATED GOALS

Deferred to the next meeting.

NEW BUSINESS

UPDATED BOARD GOALS

Deferred to the next meeting.

MAINTENANCE FACILITIES UPDATE

COMPLETING ROOF INSPECTION-DEVELOPING AN RFP

Randy presented photos of the existing roof at the gym and lower level and front entrance. Randy reviewed issues with the seams and prior repairs. The roofs can't be repaired anymore and now have to be replaced. The roof was recently inspected by two companies who both concluded the roofs need to be replaced. The Board

reviewed quotes including insulation and shipping the old roof out. The new roof style is expected to be a Carlisle roof with a twenty-year warranty or a Bilt roof with a thirty-year warranty and will not have seams. This project will go out to bid. Fred asked if the metal under the roof would need to be fixed at additional cost. Kary asked if this will occur on an area of the building that would be considered for a second floor built onto the current structure for consideration by the Space Needs Committee. Brian noted structurally it would be unlikely that that section of the building would have a second floor. Bill noted the building project policy is not yet available on the website but needs to be followed. Wendy asked about snow load and this is not expected to be a concern. The custodians shoveled the portable roof prior to the last storm as a precaution. Kary asked if the new roof should have an angle instead of being flat, but this will probably not occur, as a flat roof is standard. The roof project is expected to be done this summer. *Fred Hayes moved to authorize the Business Administrator to draft an RFP for roof projects at the gym, lower section and front of NBCS. Glen Dickey seconded the motion. The motion carried. (5-0)*

NBCS PLAYGROUND PROJECT

Randy reported he, the PTA and Administrators met with the playground architect today to review her plans that she sent electronically to Assistant Principal Tim Stokes. Primex did an audit and made some recommendations that were given to the playground architect. Primex will return to view the upper portion of the playground. The architect plans are awesome but probably expensive. John Neville will work on drainage and meet with the architect to incorporate some of her plans. The architect and PTA can meet with the Board at the April 12 meeting. The plan could be done in three phases.

UPDATE ON SNOW DAYS

MaryClaire reported she has learned it takes eleven days to make up one snow day by adding fifteen minutes to the beginning and end of each school day. Five snow days have now occurred. The new schedule could start March 27. Ray is working with the bus company, and the food service workers are planning a schedule so they do not lose a portion of their salary. Human Resource Director Kate Magrath met with both New Boston unions and the Goffstown support staff who are favorable. The Goffstown Teachers Union wants to bring it to the members for a vote within two weeks. This schedule occurred in 2014 and was well received in New Boston. This will be discussed at the March 8 Board meeting. June 16 is the current last day of school. If there is another snow day, the last day will be June 19. Wendy asked if snow days should be built into the calendar differently in future years. Administrators are in support of this and are already planning how to use the time.

STAFFING

None.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

- Kary reported the work block Memorandum of Understanding Committee met for a productive meeting where they reviewed the master plan and how to use paras at NBCS. Teachers and Administrators will work on a plan and report to the Committee in April due to the May 1 deadline.
- Tomorrow Tori is filming a short video about the budget to be posted on the website and Facebook. It will be announced in the Thursday Notice and in a memo to town boards.
- The Board thanked the PTA for providing babysitting at both Deliberative Sessions. The PTA is willing to do this in future years. The Board thanked Kathy Marchesseault for allowing the PTA to use her classroom for this service.

PUBLIC COMMENT

Mindi Charles of Town Farm Road was present and said the Deliberative Session went very well, Tori's presentation was great, attendees seemed to like the presentation, learned a lot about the school and seemed happy with how it is run.

NON-PUBLIC SESSION RSA 91-A: 311

None.

ADJOURNMENT

Glen Dickey moved to adjourn the public meeting at 7:32pm. Fred Hayes seconded the motion. The motion carried (5-0). Meeting Adjourned.

All back-up material to this meeting is held in the Principal's Office.

Respectfully submitted,
Maralyn Segien