

**ADMINISTERING MEDICINES TO STUDENTS
REGULATIONS**

In order for medications to be given at the school, the following shall occur:

- (1) The school nurse shall ensure that a written statement from the licensed prescriber containing the following be on file in the student's health record:
 - a. The student's name.
 - b. The name and signature of the licensed prescriber and business and emergency numbers.
 - c. The name, route and dosage of medication.
 - d. The frequency and time of medication administration or assistance.
 - e. The date of the order.
 - f. A diagnosis and any other medical conditions requiring medications, if not a violation of confidentiality or if not contrary to the request of the parent, guardian to keep confidential.
 - g. Specific recommendations for administration of medication.
 - h. Any special side effect, contraindications and adverse reactions to be observed.
 - i. The name(s) of each required medication; and
- (2) The school nurse shall ensure that there is written authorization by the parent and/or guardian which contains:
 - a. The parent and/or guardian's printed name and signature and a home and emergency phone number;
 - b. A list of all medications the student is currently receiving, if not a violation of confidentiality or contrary to the request of the parent, guardian or student that such medication be documented.
 - c. Approval to have the school nurse administer the medication and/or the principal or his designee assist the student with taking the medication; and
 - d. Persons to be notified in case of a medication emergency in addition to the parent or guardian and licensed prescriber.

All prescribed injectable medication shall be administered by a registered nurse or others who are qualified under the Chapter 326-B, Nurse Practice Act.

NEW BOSTON SCHOOL DISTRICT

JLCD-R

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