

**ADMINISTRATIVE PROCEDURE FOR REQUESTING A
WAIVER OF SCHOOL ENTRANCE AGE**

School Entrance Age

Step I

A parent or guardian of a child who does not meet the criteria of Policy JEB (School Entrance Age) may petition for early admission by submitting a written request to the Superintendent of Schools by March 15, prior to the school year in question. This waiver provision will not apply to students entering kindergarten.

Step II

Within 10 (ten) days of receiving such notification, the Superintendent of Schools will provide the parent or guardian with a copy of the procedure for requesting a waiver and a list of information which may be considered by the School Board in making its decision.

Step III

By April 1, the parent or guardian will request a hearing before the School Board and will submit to the Superintendent's Office any written material they want the School Board to consider in making its decision.

Step IV

Prior to the School Board Hearing, the child will be administered the Gessell Developmental Examination in addition to any other testing recommended by the administration and approved by the parent.

- A. New Boston School District personnel or an independent evaluator approved by the New Boston School District will perform testing.
- B. All costs of testing will be borne by the parents. If the New Boston School District personnel perform the testing, such testing will be administered after regular school hours. Testing performed by New Boston School District personnel will be at the rate of forty (\$40) dollars per hour and will be paid directly by the parent or guardian to the New Boston School District. New Boston Teachers will be paid at the rate authorized by the School Board for any work outside of their contract.

Step V

The School Board will make every reasonable effort to schedule a hearing no later than June 1, in order to receive oral testimony from the parent or guardian.

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(continued)

Step VI

The School Board will issue its written decision within 15 days of hearing evidence.

Step VII

If the parent or guardian is not satisfied with the decision of the School Board, they have the right to appeal to the New Hampshire State Board of Education.

Information which might be considered by the School Board

A parent or guardian who wishes to request a waiver should be aware that the School Board might consider the following information in reaching its decision.

- A. The School Entrance Age policy
- B. Any hardship which may result to the School District if the child is granted a waiver to the School Entrance Age policy
- C. Information regarding the child's intellectual abilities
- D. Information regarding the child's social and emotional development
- E. Information regarding the child's physical abilities
- F. Written recommendation(s) of a kindergarten teacher(s), preschool teacher(s), day care provider(s), or other individuals with specific knowledge of the child's intellectual, social and physical abilities
- G. Information regarding the academic and/or social success of children who are admitted to school at a young age
- H. Evidence of whether the child will be harmed if not granted a waiver, and evidence of what kind of harm may result
- I. Any behavioral or developmental issues which the child may face as a result of early admittance to school, and the resources available to help prevent and/or address such issues if they arise
- J. Options, other than early admission to school, which are available to the child
- K. Issues relating to the credibility of the evidence presented.

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