

NEW BOSTON SCHOOL DISTRICT**New Boston School District
Student Meal Account Balances**

The Food Service department maintains a computerized debit account system to track all purchases and deposits made by students within the New Boston School District. The Food Service Department is expected to maintain financial independence from the general school budget therefore it is important that all parents/ guardians keep their children's accounts current and not incur any debt. Students will not be allowed to overspend (charge) their accounts after June 1st of the current school year.

To meet this expectation, the food service will assist parents/guardians in the following ways to assist with management of the student's accounts.

Elementary

All accounts with a balance of \$5.00 or less will receive an email every Monday-Thursday. If there is not an email provided, a written notice will be sent home weekly. A student may only charge the value of 2 lunches afterwards he/she will be provided with an Emergency Lunch consisting of a sandwich (sun butter), milk and a choice of side dishes or Emergency Breakfast (cereal, milk, choice of sides) until the account is paid in full. The account will be charged the price of that meal for that student.

Parents may be contacted in cases when emergency meals are provided. The Superintendent and/or designee reserves the right to withdraw Emergency Meal service on a case by case basis.

There are situations in which students possess positive balances in their food service account either at the end of high school or as a result of leaving the school district. The District Food Service Director will notify those account holders in late May of each school year of positive balances so they may be exhausted prior to the end of the school year or transferred to a sibling. Students who have left the District, have until October 1st of the following school year to request a reimbursement. After October 1st, any account balances under \$10.00 of students who have left the District, will be retained by the food service fund. All balances of \$10.00 or more will be handled in accordance with the NH Abandoned Property Law- NH RSA 471-C.

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Persons with disabilities who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

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Proposed: 10/09/13
Adopted: 12/11/13
Proposed: 01/14/15
Adopted: 03/18/15
Proposed: 11/18/15
Adopted: 11/18/15
PRC Reviewed: 02/22/17
PRC Reviewed: 08/21/17
Proposed: 01/13/2021
Adopted: 01/27/2021

NHSBA Review: 01/23/14