

**BUDGET PLANNING**

The Superintendent and building Principal will establish procedures for the involvement of staff in the development of the budget proposal.

Budget planning will be related to the goals and objectives of the District and its programs. It should include an assessment of existing programs and an examination of alternative program possibilities.

The budget proposal must be within the parameters of Board policy and include provisions for:

1. Programs to meet the needs of the entire student body.
2. Staffing arrangements adequate for proposed programs.
3. Maintenance of the District's equipment and facilities.
4. Efficiency and economy.

**Legal References:**

*RSA 195:12, Cooperative School District: Budget*

*RSA 197:5-a, School Meetings & Officers: Budget*

*RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues*

*RSA 32:5, Budget Preparation*

*NH Code of Administrative Rules – Section Ed. 302:02(a), Substantive Duties of the Superintendent*

Proposed: 06/13/02

Adopted: 08/07/02

Proposed: 11/07/18

Adopted: 12/05/18

NHSBA Review: 01/23/14